



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

*City Hall, Hamilton
Residents Advisory Committee
4 October 2018
4:00pm*

Present: Councillor Carlton Johnson (Chair)
Councillor George Scott, JP
Councillor Henry Ming
Councillor RoseAnn Edwards
Tracy Marshall, Associate Member
Sarah Thompson, Associate Member

In Attendance: Tanya Iris, Treasurer (Acting Secretary)
Tamara Bradshaw, Project and Rentals Coordinator

Apologies: Erica Smith, Associate Member
Danilee Trott, Event Project Manager

1. **Confirmation of Notice:**

The Acting Secretary confirmed that the notices of the meeting and the agenda were sent out according to the meeting guidelines.

2. **Role of the Chairman:**

Councillor Carlton Johnson assumed the role as the Chairman.

3. **Open Meeting:**

The Chairman opened the meeting at 4:00 pm.

4. **Apologies:**

The Acting Secretary confirmed that apologies had been received from Associate Member, Erica Smith and the Event Project Manager, Danilee Trott.

5. Public Participation/Presentation:

Mr. Harold Smith was in attendance to observe and was invited to address the Committee under Any Other Business.

6. Correspondence:

There was no correspondence.

7. Minutes of Previous Committee Meeting dated 7 June 2018:

Tracy Marshall asked for clarification of page 5, number 11, item 1 - whether the Calendar of Events and the Budget were the same. It was confirmed that they were two (2) separate documents.

Proposed: Tracy Marshall

Seconded: Councillor R. Edwards

The Minutes were accepted as read.

Councillor G. Scott and the Project and Rentals Coordinator joined the meeting at 4.05 pm.

8. Matters arising from the Minutes dated 7 June 2018:

- (i) **Letters to be written to the businesses in the area regarding parking in residential parking bays:** Another letter to be sent to the B.E.A.S.T. regarding the issue of the bikes parked on the sidewalk. Also liaise with the Bermuda Fire and Rescue Service and have them either write or contact the gym regarding this matter. Action item still to be completed.

It was noted that verbal contact was made with the B.E.A.S.T. gym regarding the issue of the bikes parked on the sidewalk.

Correspondence was received from the Bermuda Fire and Rescue Service that indicated that they would add the issue of bikes parked on the sidewalk to their schedule for further review.

ACTION: Correspondence received from the Bermuda Fire and Rescue Service to be distributed to the Residents Advisory Committee. **(Acting Secretary)**

- (ii) **Arrange a meeting for the Residents Advisory Committee to do a walkabout of the North Hamilton area on Thursday 5 July 2018 at 4:00pm. The Committee would meet at the E.F. Gordon Park on the corner of Court and Dundonald Streets: Action item completed.**

The Chairman commented on a few matters observed during the walkabout. He commented that it was very important that Members were aware not to promise anything when speaking with the public. Any issues which arose during a walkabout should first be addressed in the Residents Advisory Committee meeting and then forwarded to the appropriate Committee for consideration. He further commented that walkabouts should occur more often to facilitate meeting more members of the public. The next walkabout should be scheduled before the end of 2018 or early in the New Year (2019) as there would be a lot of things happening that the residents and businesses in the area would need to be aware of before the elections in May 2019.

During the walkabout, Ms. Marshall observed that the resurfacing of Court Street/Angle Street had been completed in two (2) places and commented that perhaps the resurfacing should be continuous, as far as possible.

The Chairman explained the process where the worst sections of the street would be scheduled for resurfacing first and further sections may be completed after commissioning and scheduling.

Councillor G. Scott noted that although road lines had been repainted at Dundonald Street/Victoria Street, that section of road had not been resurfaced. He suggested that this project be scheduled for next year.

- (iii) **Provide an updated monthly schedule of events held within the City and email to the Committee Members. Action item completed.**
- (iv) **Liaise with the Communications Manager regarding the status on the proposed events provided by the Committee. Action item still to be completed by the Residents Advisory Committee.**
- (v) **Forward to the Committee Members an updated schedule of events with the budgets. Action item completed.**

9. Status Update:

(i) Events:

- **Bermuda International Football Festival Go-Karting Grand Prix & Music Extravaganza:** Saturday, 13 October 2018. The event organizers had visited all the businesses and residents affected, door to door, to inform them of road closures and alternative parking. Signatures were obtained from the residents and businesses in the area. By way of a reminder, they would plan to do this process again next week, two (2) days before the event and again the day before the event.

- **Food Festival:** 17-20 October 2018.
- **Boat Parade:** 8 December 2018.
- **Lighting of the Tree:** 23 November 2018.
- **Tree Decorating:** 7 December 2018 E.F. Gordon Square with the assistance of school students.
- **Late night Shopping:** The last two (2) Fridays before Christmas in lower Reid Street.
- **Christmas/New Year's Eve:** There were no events currently scheduled for New Year's Eve, either by the COH or any other entities. An email had been sent out to the usual event coordinators asking for applications, proposals and deposits, to be received by the CoH no later than 22 October 2018. As the New Year's Eve event on Front Street was not in the COH's Events Department budget this year, it would be held every other year, with the next event scheduled for December 2019.

10. Recommendations for Review:

There were no Recommendations for review.

11. Any Other Business:

- (i) **Councillor Edwards:** asked the timeframe for when the art work on Till's Hill would be in place. The Project and Rentals Coordinator would obtain an update and advised that the art work would be installed by the end of the year.
- (ii) **Councillor Edwards:** asked if a citizen's survey had been sent out. The Acting Secretary advised that a survey had been sent out with the last tax bills. The issue was that when asking for email addresses, there was very little response. Mrs. Smith had recently sent an email asking if the COH would be interested in doing a regular survey to monitor how the COH was viewed. The Acting Secretary commented that if the Bermuda Economic Development Corporation (BEDC) would be prepared to share their database, perhaps this could be a way forward. Historically, there had been a poor response to citizen surveys. Ms. Thompson said that neither she nor Ms. Marshall had received the survey when their tax bills were emailed. The Acting Secretary would find out how the last survey was sent out. The next tax bills were due to be sent out in January 2019.
- (iii) **Mr. Harold Smith:** As a member of the public, Mr. Smith congratulated the COH for sending out a notice of the work that was to be done between Victoria Street and Court Street. Mr. Smith said that some had received this notice yesterday while others received the notice today. In the past, no such notices had been received. He was concerned that perhaps the businesses should have been contacted prior to the work being scheduled as some stores are only open on Saturdays or Saturday would be their best business day. He asked that consideration of this be made for any future projects. He commented that a lot of things were happening on Court Street and a great deal more could happen, which he would like to bring forward at another meeting.

Mr. Smith further commented that Court Street should benefit from improvements and should receive the same treatment which other areas in the City enjoy. Perhaps the COH could assist with the changes to improve Court Street. He said that he and his family had owned property on Court Street for over 80 years and change was needed. Councillor Ming advised Mr. Smith on the correct procedures that he should submit a written list of his recommendations for improvements and forward to the Acting Secretary. Each item could then be passed on to the appropriate Committee for consideration.

- (iv) **Councillor Edwards:** added that there were street lights on the eastern side of Court Street, between Victoria Street and Dundonald Street. Hanging wires had been there for some time and the lights in the same block had not been completed. Perhaps this should be passed on as an Action Item for the Infrastructure Committee. The Chairman recalled previous discussions whereas Belco had to take action before the COH could act.

ACTION: Forward to the Infrastructure Committee the matter regarding street lights on the eastern side of Court Street, between Victoria Street and Dundonald Street, where hanging wires had been there for some time and the lights had not been completed. **(Acting Secretary)**

- (v) **The Chairman:** was approached by a member of the COH to look into providing table tops with Chess Boards embedded in them, to be located in all the City parks. Councillor Ming said there were currently two (2) tables located at Front Street and the park on the corner of Court and Dundonald Streets.
- (vi) **The Chairman:** As a taxi owner and operator, commented that there were occasions when the COH hosted sporting or special events and taxis were not able to queue in the allocated taxi stands. He recommended that temporary taxi stands be allocated at the time of planning an event, with temporary signage directing the taxi drivers and the public. The Project and Rentals Coordinator said that temporary taxi stands were published with any road closures when planning events, however signage was not currently considered. Signage for temporary taxi stands would be added to their planning process.

There being no further business, the meeting adjourned at 4.33 pm.